



ATHLETIC ASSOCIATION OF IRELAND LIMITED
ANNUAL GENERAL MEETING (VIRTUAL)
15TH July 2020
VIA ZOOM

MINUTES OF AGM 2020

Minutes of the AGM (virtual) held in the AAI Northwood offices via Zoom at 7pm on Wednesday the 15th of July 2020.

1. Georgina Drumm welcomed everyone and read the agenda for the evening explaining the exceptional nature of the AGM.

The roll was conducted and verified with Gerry Dunne (legal) was on hand to oversee the integrity of the process.

The roll call recorded 137 delegates present including 15 members of the board.

ROLL CALL - AGM - 2020		
	Present AGM 2020	Total Voting strength
Antrim	0	20
Armagh	0	3
Carlow	0	6
Cavan	1	3
Clare	1	9
Cork	13	42
Derry	3	6
Donegal	7	14
Down	0	16
Dublin	7	50
Fermanagh	0	2
Galway	4	22
Kerry	5	8
Kildare	6	14
Kilkenny	6	9
Laois	2	7
Leitrim	4	4
Limerick	4	8
Longford	1	2
Louth	8	12
Mayo	4	14
Meath	7	24
Monaghan	2	8
Offaly	6	9
Roscommon	0	4
Sligo	0	8
Tipperary	6	12
Tyrone	0	5
Waterford	9	9
Westmeath	0	5

Wexford	2	10
Wicklow	3	9
Connacht	2	4
Leinster	3	4
Munster	3	4
Ulster	3	4
Board	15	16
Total	137	406

102 votes from delegates (75% or more) required to pass the special resolution from the board.

2. Motion: Special Board Resolution

THAT: Article 51 of the Athletic Association of Ireland Constitution to include an additional clause;

"In the event of any extraordinary event that the government of the day has declared a national emergency, the Board has the authority to postpone an AGM/EGM and/or Congress with immediate effect from the original date to be rescheduled for the earliest practicable time subject to the requirements of Company Law. All parties who are entitled to notice must receive at least 30 days' notice of the new date as an exception to Article 95 and all required documentation must be distributed with the notification if not already sent. No additions or changes can be made to already submitted motions or nominations unless provided for elsewhere in these Articles."

This Motion would have to be passed by way of Special Resolution requiring at least 75% support, noting Article 80 where "the Articles may be amended only by a Special Resolution duly passed at a General Meeting of which at least 21 days' notice has been given to those members entitled to receive notice.

The motion was proposed by Georgina Drumm and seconded by John Cronin.

The vote was conducted as a poll on zoom. The motion carried with 123 votes in favour and 1 against.

Immediately following the vote result the board convened in a virtual break out room to consider the special resolution for 5 minutes.

On return to the main forum the president announced a provisional date for the AAI Congress of Saturday October 3rd, 2020 in Ballybofey, Co Donegal depending on Government pandemic advice.

3. Georgina Drumm opened the AGM and delivered the President's address.

Good Evening Everybody, I will start by thanking you for joining us here tonight for our Athletic Association of Ireland 2020 AGM albeit remotely, a first for Irish Athletics.

I wish to welcome our Life Vice Presidents Padraig Griffin, Michael Heery, Nick Davis, Liam Hennessy, our Legal Advisor to AAI Gerry Dunne and Joe Fitzgerald Mulcahy, O'Neill, Fitzgerald & Co, Accountants.

Complying with Health and Safety guidelines we have limited the board attendance in Head Office to Deputy President John Cronin, Chair of Finance and Risk George Maybury, Hamish Adams CEO, Darragh Brown Marketing I.T, our legal Advisor Gerry Dunne and myself. Joining us for the Accounts will be John Holian, Finance Director while Joe Fitzgerald will also join us on zoom link. Kieron Stout will record the minutes of the meeting remotely.

Little did we know in April 2019 at our last AGM that the World would be catapulted into unknown territory with the Covid 19 pandemic, like all countries Ireland did not escape the terrible tragedy which is still ongoing. We all had to embrace a new way of living and say farewell to friends and family in the most difficult of times. In our sport every day brought a new challenge, clubs had to close, training cease, no competition which is the reason we are all in the sport, but in all difficult times there is a light at the end of the tunnel and we are gradually returning to what we do best.

One of the challenges was how to manage the requirements of our Constitution and fulfil the legalities of the companies act. After much deliberation we have arrived here tonight, we held a meeting with the provinces and County Boards to inform you of this step, and now the vote has been recorded regarding the special resolution asking you to support separating the AGM from Congress under exceptional circumstances.

I am deeply and acutely conscious that I should not be speaking to you as President of Athletics Ireland at this time in normal circumstances, that we should have held Congress in April 2020 and that a new Board, President and Committee should be in-situ however events have overtaken the normal and we had to press on in these trying times.

We have had to make decisions which moved that time line for Congress even further out but I stress that decisions to make that change were made by the board in full and certain knowledge that we were doing so for all the right reasons and that was for the safety of our members and families and the country as a whole.

Virtual meetings have become the normal, both competitions committees have kept in regular contact with the provinces to keep them updated and seeking their views on the possible way forward and in more recent times preparing for the truncated competition programme. Competition has been on hold for the longest time but to see a return to action is openly welcomed, regrettably not all units are in a position to kick start but hopefully in the not so distant future we will have a full programme. I understand the disappointment felt however there is a greater need for a cautious return on a scaled back nature which we expect will pay dividends in the end for our sport and all our members.

Virtual coaching continued, did I ever think in my time as President that I would be using those words, did I even understand what that impact would have on the younger members of our community. Just seeing their enthusiasm for the tasks presented and the need for them to continue exercising and keeping up with their plans laid out by their coaches was inspiring and an enormous

credit to their families and club structure that instilled in them a love of the sport and the need to keep active and therefore healthy. When the restrictions gradually eased our sport was on view to all with a constant presence of runners on the roads and by ways.

High Performance continued liaising with the athletes, policing the ever-changing landscape of the International Calendar. Budgets needed to be reworked with ongoing communications with Sport Ireland, European Athletics, World Athletics and the Olympic Federation of Ireland. The International Programmes has been decimated, the athletes were devastated with the cancellation of all the competitions as their dreams and aspirations were put on hold. With a resilience and pragmatism that athletes have they dusted off and re focused on the future, which is still uncertain, but hope comes into its own when crisis looms. Many of the competitions have been rescheduled to 2021 some were cancelled but all going well there is an enormous year of competition for our elite athletes to look forward too.

AAI European Cross-Country Committee are continuing their preparations for December 13th in Dublin Fingal, the only European Championship still on the calendar, which is not without its challenges. Following the success of our teams in Lisbon 2019 we are all looking forward to hosting the event this year. Celebration the athlete's success from last year won't take the normal route as unfortunately we will not be holding the AAI Annual Luncheon this year due to all the very obvious reasons that has presented over the past months but we will be acknowledging their wonderful success, the format of which has yet to be decided.

Finance and Risk Committee have met regularly to keep updated with the daily briefings and changes made by the government which affected our budgets and strategies. Hard decisions needed to be made, the staff in Northwood have been affected by the Corona Virus Pandemic, some taking a cut in pay, others on Covid payments but I must say that they have been extremely supportive of decisions made, knowing that those decisions would affect them personally. Budget Planning for 2021 will take priority in the next quarter with the uncertainty of funding and the calendar still not fully finalised, it will prove to be a difficult task with some predictions close to shooting in the dark.

George Maybury Chair of Finance & Risk will bring us through the 2019 Accounts a little later on, and when we convene Congress George will give us an interim report on the financial position at that time when we hope to have a clearer picture of the road ahead.

My sincere thanks to CEO Hamish Adams who has driven the agenda successfully with the department and Sport Ireland for the return to training and ultimately competition on our behalf. All the Senior Management worked throughout this crisis some remotely with a small presence in the office to great effect, my gratitude to all the staff who worked from home in very challenging times. Hamish has prepared a more detailed review of the Association which he will deliver later in the evening

To all the members of the various committees who have carried on and continued with planning, I personally want to thank you all for your understanding, it must be said that all sports experienced the difficulties presented, but with excellent cooperation we got back up and running as soon as was practically possible.

Our Board have met monthly on zoom meetings with almost full attendance, which was very heartening, discussions were lively and informative. As always, I am thankful for their contributions and their professional approach to the meetings and any area that they were asked to research.

We have returned to Northwood after the fire, a beautiful and appealing new workspace where all the staff have been accommodated in a very good atmospheric place. Lots of light, new layout and a new décor, I extend an invitation to you to visit the office whenever you are in Dublin and more importantly when the restrictions are lifted, and social distancing can be observed.

I would like to acknowledge the New Minister for Sport Catherine Martin and Minister of State with responsibility for Sport Jack Chambers on their appointments and wish them success, we look forward to working with them into the future. We continue to have a very good working relationship with Sport Ireland and thank them for their continued invaluable support. Hamish and I have attended Provincial Council meetings which was a priority throughout the past year to keep you informed of the progress made since our last AGM. There were numerous functions and invitations received which I was pleased to accept and help celebrate your successes. Both of our Annual awards celebrations as ever were well attended with special recognition to all our extremely talented athletes who had great national and international results, details in CEO report. I have attended Congress and Conventions of European Athletic and World Athletics formally known as IAAF representing Athletics Ireland and I am currently a member of the Board Olympic Federation of Ireland. An extremely rewarding year of activities which I enjoyed enormously.

What we all missed the most during the time when our country was in lock down was not material things, but simply put PEOPLE - the daily chat, social interaction with friends and family, we can accept disappointment, but we must never lose sight of hope.

Please continue to be safe, take care and remember if plan A doesn't work out there are 25 more letters in the alphabet.

Rest in Peace 2019 remembrance

Svein Arne Hansen	President European Athletics
Craig Lynch	Athlete Cavan
John Mc Adorey	Athlete Antrim
Ade Adeleke	Athlete Kildare
Shane O' Donnell	Athlete Donegal
Mary Meagher	Cork
Tadhg Twomey	Cork
Dan Mc Carthy	Cork
Anne Cullinane	Limerick
Danny Mc Grath	Waterford
Cecil O' Leary	Waterford
John Deffew	Laois
Billy Devereaux	Laois
Joe Mullin	Sligo
Phonsus Mc Donald	Carlow
Sean Cowler	Dublin
Rose Gorman	Dublin
Ita Cox	Wexford
Tommy Mulholland	Louth
Gerry Lyons	Tipperary
Maurice Gallagher	Donegal
Hugh Ward	Donegal

4. Minutes of the 2019 AGM

The minutes for the 2019 AGM were proposed by Andrew Lynam and seconded by Paddy Buckley.

5. The Auditors Report.

The Auditors report was delivered by Joe Fitzgerald from Mulcahy O'Neill Fitzgerald.

6. Appointment of the Auditor

George Maybury thanked Joe Fitzgerald for his work and recommended their reappointment as auditors. This was proposed by John Cronin and seconded by Tom Thompson.

7. The Financial Report.

The Financial report was delivered by George Maybury as Chair of Finance and Risk. Afterwards the President extended thanks to George Maybury and to the Finance and Risk committee, Finance Director, John Holian and Roisin Horgan and Joe Fitzgerald, Auditor.



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AGM 2020

€000	Income – Other Grants		
	2019	2018	2017
DTTS Sports Capital Equip Grants	12	55	63
EAA/AAF	47	46	63
Erasmus +	0	3	11
OCI	33		
Disability Funding	0	7	18
Miscellaneous	3	1	4
Total	95	112	159

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AGM 2020

€000	Income & Expenditure		
	2019	2018	2017
Income	5,283	5,038	4,743
Expenditure	(5,275)	(5,035)	(4,729)
Surplus	8	3	14
Revaluation	443		
Exceptional	88	(50)	
Surplus (Loss) after Exceptional	538	(47)	14

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AGM 2020

€000	Income – Misc Income		
	2019	2018	2017
Insurance Claim	45	100	
Misc	2	3	2
Total	47	103	2

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AGM 2020

€000	Income – Sport Ireland		
	2019	2018	2017
Core	859	812	812
Performance/Tokyo	840	790/50	835
Carding	192	224	236
Hosted Events	91	85	85
Get Ireland Running	172	162	80
Women in Sport	45	35	35
Euro XC(Grant €200k)	2	56	
Total	2201	2216	2083

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AGM 2020


€000	Costs – Wages		
	2019	2018	2017
Staff Wages	€1497	€1377	€1215
Full Time	31	27	23
Part Time	11	11	12
Sport Ireland Core /HP Grants	€859/€840	€812/€790	€812/€835

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AGM 2020

Income – Coaching & Development			
€000	2019	2018	2017
Coaching	90	80	86
Development	45	34	18
Total	135	114	104


Costs – Coaching & Development			
€000	2019	2018	2017
Coaching	91	108	150
Development	217	163	115
Total	308	271	265



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AGM 2020

Income – Recreation			
€000	2019	2018	2017
Owned Events	630	703	519
Managed Events	213	202	331
Stripe Fees	(19)		
Summer Camps	118	113	87
Permits	35	36	36
Total	977	1054	973



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AGM 2020

Income – Competition and Marketing			
€000	2019	2018	2017
Competition	348	282	347
Marketing	309	211	128
Total	657	493	475


Costs – Competition and Marketing			
€000	2019	2018	2017
Competition	685	637	647
Marketing	167	156	181
Total	852	793	828



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AGM 2020


Costs – Recreation			
€000	2019	2018	2017
Owned Events	491	640	430
Managed Events	134	100	150
Credit Card Charges	3	23	24
Titan Consulting	0	3	21
Admin & Marketing	5	21	17
Summer Camps	101	102	82
Total	734	889	724



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AGM 2020


Income – Registration & Affiliation			
€000	2019	2018	2017
Affiliation	51	51	51
Senior	527	409	411
Juvenile	545	435	437
Schools	48	50	50
Total	1171	945	949



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AGM 2020


Costs – Performance			
€000	2019	2018	2017
Sport Ireland Carding	192	206	236
Athlete Support	127	141	180
Competition Travel	154	149	168
Competition Accommodation	115	86	78
Medical	146	151	157
Performance Coaching	116		
Preparation	87	81	93
Admin	37	34	32
Consulting	0	4	23
Total	974	853	967



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AGM 2020

Costs – Administration			
€000	2019	2018	2017
Insurance	338	315	307
Reg System Fees	104		
Rent	84	84	84
Board	31	24	32
Legal /Consult	37	45	61
Staff Travel	41	44	40
IT & Phone	34	29	28
Post & Stat	26	45	51
Insurance Claim	0	100	
Property Costs	16	15	21
Other	16	24	41
Total	727	725	655



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Reputational/Strategic Risk

**Code of Ethics Allegation/Child
Safeguarding Violation**


**Poor Senior International Athlete
Performance**



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AGM 2020

Ath. Assoc of Irl Ltd Balance Sheet			
€000	2019	2018	2017
Fixed Assets	118	90	133
Investment	928	485	485
Debtors	456	547	339
Cash	372	101	92
Creditors	(902)	(684)	(565)
European Ath Loan	0	(106)	
Creditors Over Year	0	0	(4)
Reserves	972	433	480




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Financial Risk

**Covid 19 impact on Revenues
and Costs**


Loss of Sponsors /Events



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AGM 2020

Governance Code			
Principle	Sub Principles	Compliance Rate 2019	Compliance Rate 2018
Leading our organisation	14	14	14
Exercising control over our organisation	17	17	17
Being transparent & accountable	13	13	13
Working Effectively	17	17	17
Behaving with integrity	14	14	14
TOTAL	75	75 (100%)	75 (100%)




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Compliance Risk

Legal Challenges

**Doping Allegation
Covid 19 Guidelines**




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Operational Risk

**Covid 19 impacting availability of Staff,
Coaches and officials at clubs and Events**

Death or Serious Accident

Cyber Crime



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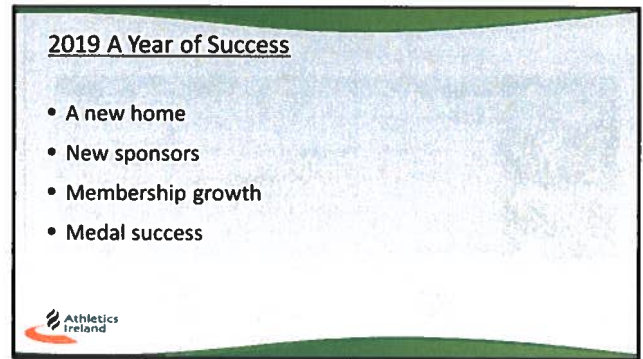
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AGM 2020
FINANCE
& RISK

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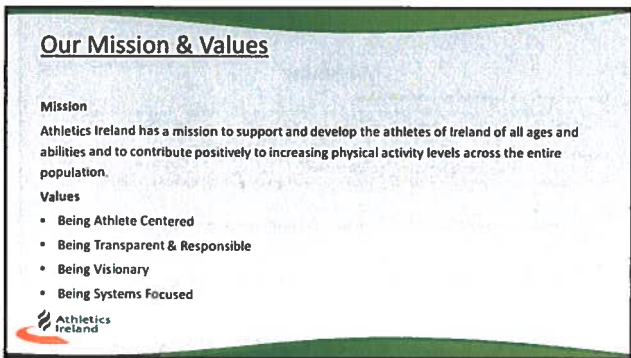
8. Chief Executive Officer's report was delivered by Hamish Adams.



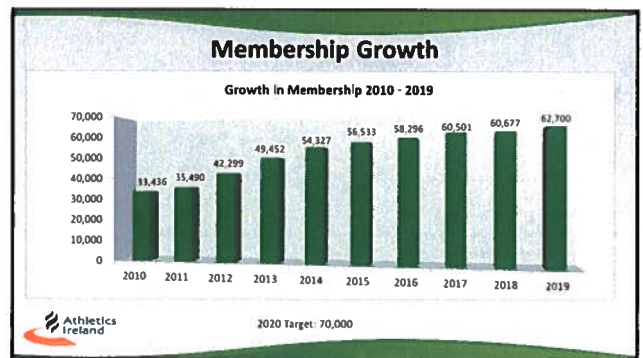
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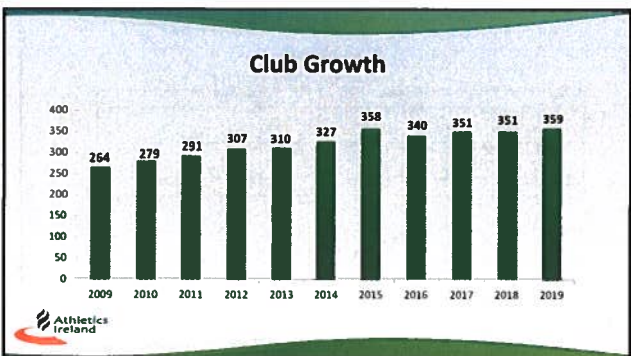
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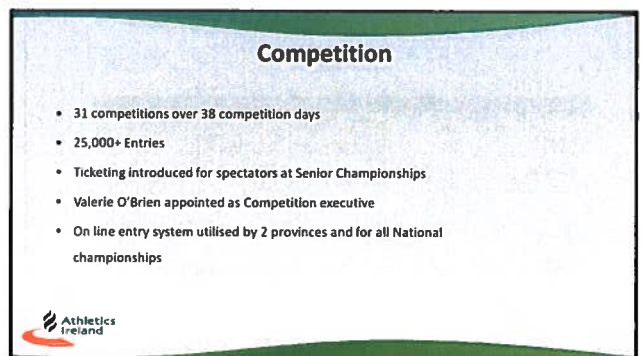
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Schools

	2012	2016	2018	2019
Championships	27,000 Participants	30,000 Participants (640 Schools)	30,000 Participants (667 Schools)	30,000 (671 Schools)
Pur For Fun		30,000 Participants (69 Schools)	30,000 Participants (59 Schools)	45,000 (90 Schools)
Tri4Class		6,000 Participants (33 Schools)	39,000 Participants (250 Schools)	39,000 Participants (230 Schools)
8 Championships		1,000 Participants (34 Schools)	1,000 Participants (48 Schools)	3,800 Participants (55 Schools)
The Daily Mile	n/a	n/a	75,000 Participants (418 Schools)	195,400 Participants (977 Schools)
Total	63,000	67,000	177,000	313,200

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Recreation

- €977k Revenue
- €243k Surplus for HP
- Twenty One events in 2019
- Thirty Summer Camps
- **Ten Owned Events**
 - Four GT Corporate Team 5k
 - Great Ireland Run 10k/Nat Champs
 - Three Irish Runner 5k, 5 and 10 Mile /Nat Champs
 - Spar Xperience
 - Remembrance Run
- **Eleven Managed Events**
 - Operation Transformation
 - Night Run
 - Pieta House Darkness Into Light X 2
 - Rock 'N' Roll 1/2 Marathon/ 10k/5k
 - Breast Cancer Ireland Pink Run X 2
 - Down Syndrome Ireland Purple Run
 - Walk While You can - Motor Neurone
 - Griffith Avenue Mile

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Marketing

Sponsorship: Irish Life Health, Grant Thornton, Muller, Spar, Affidea, Joma Sport, Sports Travel International, Ishka

Social Media:

- Continued growth throughout 2019;
- **Facebook:** 47.5k likes (+8%)
- **Twitter:** 28.5k followers (+7%)
- **Instagram:** 16.5k followers (+17%)

Website Stats 2019: *Busiest day on the website was December 8th 2019 – European Cross Country Medal Haul

- **Number of Sessions:** Remains at 1.3 million
- **Number of Page views:** Increased to 2.2 million
- **Number of Users:** 435K - an increase of 6%

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Marketing

Two new and hugely successful recreational events:

- Irish Life Health Family Festival of Running – Over 100 families took part in the introduction to athletics event.
- SPAR Cross Country Xperience – Over 500 people tried cross country running for the first time.

Viewing figures surpass 300,000 for the first time in 2019:

- We streamed six live events in 2019, attracting 328.3k views
- An additional 155k people tuned in for day two of the National Track and Field Championships on RIE.

New Kit Provider:

- Joma Sport, one of the top 10 sports brands in the world became Official Performance and Sportswear Partner of Athletics Ireland.

Improved Website:

- An updated version of the Athletics Ireland website was released to improve the user experience.

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Coaching

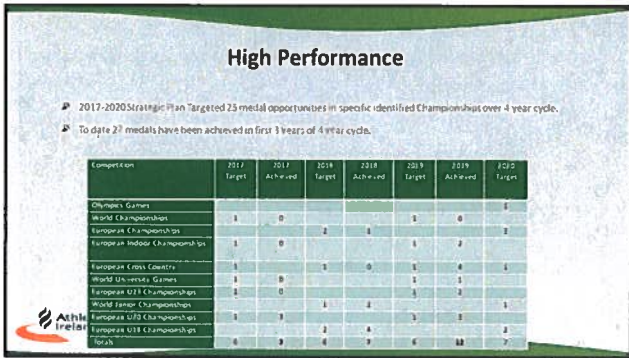
	2018		2019	
	Courses	Participants	Courses	Participants
Athletics Leader	29	415	25	409
Assistant Coach	21	341	33	567
Endurance Coach	8	123	6	108
Level 1	10	195	10	188
Level 2	1	67	1	64
Level 3			1	35
Total	70	1141	76	1366

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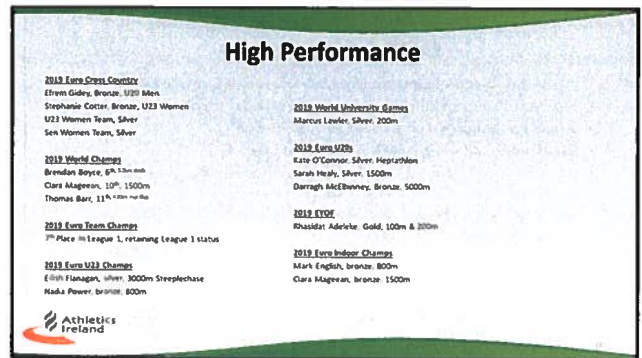
Coaching

Activity	Workshops	Participants
Run, Jump, Throw Workshops	26	480
Intermediate / Advanced Workshops	18	228
Coaching Network Days	3	176

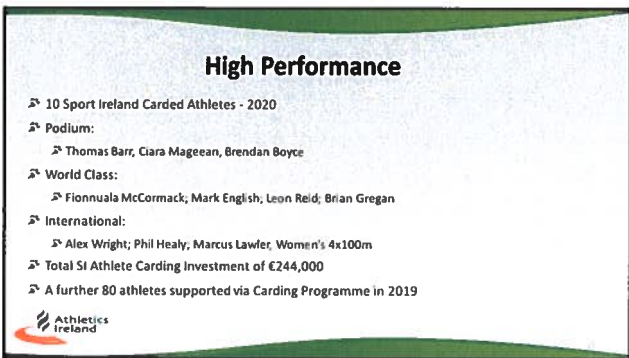
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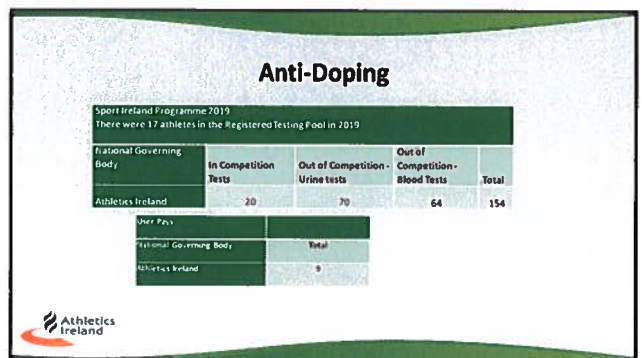
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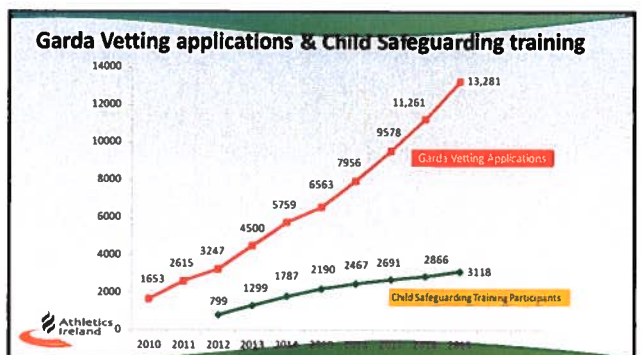
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	Investment	
Full-time Field Event Coordinator	€20,000	Since the previous year, a dedicated field event coordinator is in place in Feb 2019 with a remit covering Jumps, Throws and Field Events.
Event Coordinator Preparation Budget	€20,000	Enhancing the capacity of Event Coordinators to support their event groups
Coach Mentor Scheme - Sprints	€20,000	Sprints Mentoring Scheme up and running since 2019.
Coach Mentor Scheme - Endurance	€20,000	Endurance Mentoring Scheme up and running since 2019.
Coach Mentor Scheme - Field Events	€20,000	Field Event Mentoring Scheme up and running since 2019.
Coach Carding	€15,000	Targeted at supporting coaches of priority athletes working towards Tokyo OG.
Workshop Development	€15,000	The 35 "Run, Jump, Throw" and Advanced workshops rolled out extensively through 2019.
Development Activity	€50,000	RtDs now in place in all areas and two in conjunction with DCC. Communication channels enhanced. Club Development workshops being rolled out. Club support programme expanded.
Total	€244,000	

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Child Safeguarding

- Children First: **Child Safeguarding Statement & Risk Assessment support for clubs**
- Three levels of Safeguarding training available to clubs and delivered nationwide
- **Successful compliance Child Safeguarding Audit by Sport Ireland**
- **Young Voices in Sport workshop developed with Sport Ireland**
- Sport Ireland Child Safeguarding guidance adopted and referenced in the constitution
- Updated policy on photography and film included the prohibition of the use of drones at events in line with regulations (Small Unmanned Aircraft and Rockets Order 2015)
- Child Safeguarding newsletter issued every two months








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ATHLETICS IRELAND



Thank You All

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At the end of the CEO's report, the CEO made special thanks to the Board, Staff and President and all members for their contribution to the sport of athletics.

After the CEO's report, the president extended thanks to Hamish Adams for his report and work completed on behalf of the Athletic Association of Ireland.

9. Close of the AGM by the President,

As there were no questions prior to or during the AGM, Georgina Drumm, President, thanked all involved in the preparation and presentation of a successful virtual AGM and announced that the next AAI Congress will be held in Jacksons Hotel in Ballybofey, Co Donegal on 03/10/2020.