

# Athletics Ireland

## Privacy Statement

### About us:

Athletics Ireland is the governing body for athletics in Ireland. Athletics Ireland is affiliated to the European Athletic Association (EAA) and is the Member Federation for Ireland of World Athletics (WA) the world governing body for the sport.

### What data we will collect:

In becoming a member of the association certain information about you will be collected which will include your name, date of birth, gender, email address, address, telephone number, names of the Athletics Ireland affiliated clubs that you are a member of and details of any coaching or officiating licenses you hold and competition data (all referred to as **Athletics Data**). We will also collect the full name and telephone number of the emergency contact(s) nominated by you, as well as details of injuries or medical conditions as provided by you.

### Why we will collect it:

We will collect and process your Athletics Data for the purposes of registering you as a member of Athletics Ireland and administering your involvement in the sport. We will process it on the basis of legitimate interests. The legitimate interests are the interests of registering you as a member and to administer the sport. We will only use your Athletics Data for the purposes of registering and administering your involvement in the sport.

### How long we will keep it:

We will retain your Athletics Data for such time as you are an athlete registered with us and will then delete your information on a staged basis as follows:

Type of Data	When Deleted
Name, date of birth, gender, email address, address, telephone number, names of the Athletics Ireland affiliated clubs that you are a member of and details of any coaching or officiating licenses you hold	Three years after an individual has not played an active part in athletics to facilitate transfer process.
Data on any injuries, medical conditions etc as provided by you to AC	On the receipt of a new annual membership form or Six years as per insurance requirements
Hardcopy Membership forms	One year
Vetting data and application forms	Four years after the receipt of a vetting application on its expiry the hard copy is destroyed but the electronic record of the vetting is retained by AAI for seven years as per Garda advice. Note the record is retained indefinitely in Garda records.
Competition results	Indefinite as a record of club sporting results (personal details other than name and club are deleted after three years)
Competition Officials - Name, date of birth, gender, email address, address, telephone number	One year- yearly re-subscription.

Summer Camp or other training camp applications	One year
Text or messaging systems	One year (rolling twelve months)
Team sheets and training attendance lists	One year
Recreational Running - Name, date of birth, gender, email address, address, telephone number	One year
High Performance Carded Athletes	One year
Photography or film used in the promotion of an event or the sport	Indefinitely with express permission from the participant collected at the registration stage for that event or included in the athlete agreement

### Sharing your data:

We may share your Athletics Data with other athletic clubs for the purposes of your competition and event participation. We may share your Athletics Data with athletics partners such as Athletics Northern Ireland and third-party data managers that we appoint as data processors as part of administering your involvement in sport. We will not transfer your data to any other third parties without obtaining your consent and, where possible, will anonymise your data before sharing.

### Privacy policy:

All of the personal data we collect from you will be collected, stored, and processed in accordance with the terms of this privacy policy which can be located here:

[https://www.athleticsireland.ie/downloads/eshop/AAI\\_GDPR\\_Privacy\\_Policy\\_250518.pdf](https://www.athleticsireland.ie/downloads/eshop/AAI_GDPR_Privacy_Policy_250518.pdf)

### Complaints:

If you have any concerns or complaints in relation to how Athletics Ireland collects and/or processes your personal data, you should contact the AAI Data Protection Officer in the first instance: by email at [dataprotection@athleticsireland.ie](mailto:dataprotection@athleticsireland.ie) or telephone at 01 8869933.

If you are dissatisfied with how your concern/complaint is dealt with by Athletics Ireland, you have the right to report your concern/complaint to the Data Protection Commissioner on their website: [www.dataprotection.ie](http://www.dataprotection.ie)

### Consent:

You can withdraw consent at any time by contacting us directly by phone, email or in person.

Phone: 018869933 Email: [dataprotection@athleticsireland.ie](mailto:dataprotection@athleticsireland.ie)

This policy was updated on 11<sup>th</sup> of February 2022 and is due for review again in Q4 2024.

<b>Version</b>	<b>Release Date</b>	<b>Author</b>	<b>Changes</b>
1.0	15 <sup>th</sup> of May 2018	Kieron Stout	New Version
1.1	25 <sup>th</sup> of Nov 2021	Kieron Stout	Change retention of hardcopy membership forms from three years to one year.  Name change IAAF to WA

	12 Jan 2022 11 Feb 2022		Vetting data hard file destruction Photography or film reference, grammar, vetting data
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