

## **High Performance Committee Terms of Reference**

The following Terms of Reference shall be reviewed and determined from time to time by the Athletics Ireland Board in consultation with the High-Performance Committee.

### **ROLE**

The High-Performance Committee will assist the High-Performance Director in formulating HP policy and in ensuring its clear communication to all our internal and external stakeholders and other relevant bodies. The Committee will ensure that a High-Performance strategy for the Olympic cycle and beyond is formulated. It will support the High-Performance Director and the appointed coaches in the implementation of the agreed strategies.

### **COMPOSITION/APPOINTMENT**

The High-Performance Committee shall consist of a Chair elected at Congress who shall also be a member of the Board of Athletics Ireland. Three further members of the committee shall also be elected at Congress. Furthermore, three members shall be nominated by the Chair to the Board for ratification and appointment to the Committee. Additionally, the Chair of the Coaching and Development Committee shall sit on the HP Committee.

The President shall be an ex officio member of this principle committee.

The CEO and High-Performance Director both have a standing invitation to attend all meetings unless otherwise advised by the Chair.

### **PRIMARY RESPONSIBILITIES**

- Oversee the High-Performance strategy for Athletics Ireland.
- Support Athletics Ireland committees with input and consultation as required
- Assist in the development and refinement of principles, concepts and strategies that will strengthen the High-Performance system.
- Assist in the design of comprehensive performance development and carding programs, together with policies to govern their operation.
- Work with the High-Performance Director as appropriate.
- Assist in the development of annual operational plans and budgets for high performance programs and be accountable for their delivery.

## **PROCEDURES**

The Committee shall meet at least four times per year. The Committee shall report regularly to the Board and make whatever recommendations it deems appropriate to the Board. Committee members are entitled to receive the approved AAI mileage rate for all business-related travel during their time in office. Accommodation expenses must be approved in advance through the Athletics Ireland office.

The Board's Annual Report will include a section outlining the role and activities taken by the Committee to fulfil its actions during the year.